



# University Church

[www.universitychurchchicago.org](http://www.universitychurchchicago.org)

Dear Community Partner:

University Church Chicago invites you to take part in our upcoming family and resource fair. As an exhibitor/vendor, we are requesting your agency/company share information on the services/resources your organization provides and information on how to utilize these services.

## **Please review the event details provided below.**

**Date of event:** July 20, 2019

**Time of Event:** Resource Fair 10am – 2pm / Family Day: 10am – 4pm

**Location: University Church** – 5655 South University, Chicago, IL 60637

**Contact person/phone number:** Pastor Julian DeShazier (773) 363-8142

**Requested arrival time to set up booth:** 9am

**Estimated number of attendees:** 350

**Indoors/outdoors:** Community Resource Exhibitors – indoors  
Family Day Events - Outdoors

**Display Items Provided:** 1 table and two chairs per registration

**Tablecloths:** Not provided

**Participation fee:** None

**Parking:** Free Street Parking is available on all streets surrounding the church. University Street will be closed from 56<sup>th</sup> to 57<sup>th</sup> Street for the outdoor Family Day activities. Exhibitors are welcome to unload materials at the 57<sup>th</sup> Street Church entrance prior to parking.

Please complete the exhibitor registration form on page two and email the completed document [Julian@universitychurchchicago.org](mailto:Julian@universitychurchchicago.org) to confirm your participation. Please submit registrations by Friday, July 12, 2019.



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## 2019 Family Day and Resource Fair

Name of Organization: \_\_\_\_\_

Description of Organization and services provided: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Access to Electricity Requested:  YES  NO

\*\*\*Access to Electricity is limited. We will do our best to accommodate all requests.

Please email completed form to [Julian@universitychurchchicago.org](mailto:Julian@universitychurchchicago.org). Please contact University Church with questions or concerns: (773) 363-8142